

**Serve Idaho Governor's Commission on Service and Volunteerism**

**Notice of Public Meeting/Executive Board Meeting Agenda**



**Boys Scout Office - 8901 West Franklin Rd.  
Boise, Idaho**



**Meeting Minutes**

April 14, 2015

**Commission Members in Attendance:** Hendry Henscheid, Mike Jensen, Kristen Tracy, Patricia Eriksen, Bill Langer, Doug Brown, Jackie Wright

**Staff in Attendance:** Heather Luff, Renee Bade, Patricia Fitzpatrick, April Durrant

Meeting Opened 3:10 PM - Welcome by Mike Jensen

**Minutes:**

Henry Henscheid motioned to approve, Pat Eriksen seconded – Motion to approve passed

**Agenda:**

Attendance discussion - Ken Edmunds attendance is questionable, Roy Valdez will be attending, and Sue Simmons will not be attending

Pat Eriksen moves to approve, Kristen Tracy seconded – Motion passes

**Financial Report:**

Budget to actuals documentation distributed. Noted – the PDAT and Disability funds are no longer available or on the budget.

Conservative spending since we are all new

Doug Brown– Would like the spreadsheet to include a column for a percentage for each month showing current percentages and status. Renee Bade explained the spreadsheet is a Department of Labor document does not believe it should be altered.

Commissioners would like to see the Serve Idaho Conference & Brightest Stars budget to actuals.

## **Standing Committee Updates**

### Marketing

- Doug Brown – Marketing project is going well. Meeting on April 27<sup>th</sup> and April 29<sup>th</sup> to view marketing proposals at the DOL central office.
- Currently \$540 will be utilized for posters on the BSU project and a lot of match.
- Professor Hunt has asked to have the students do proposals again next year.

### Membership

- We have 2 vacancies.
  - o Lynn Muefield's term expired. Lynn represented the labor organization and it may be a difficult position to fill. Would like someone from the same geographical area.
    - Dirk (last name unknown) was recommended by Lynn Muefield. He has submitted his application to the Governor's office.
  - o Pam McGarry would like for Serve Idaho to start looking for a replacement
- Name Recommendations for Commissioners
  - o Dirk (last name unknown)
  - o Jesse Maldonado is recommended for Appointment. He is a student and a member of Lewiston City Council.

### Program –

- See Program Committee meeting minutes attached and distributed by Henry Henscheid
- Include the Serve Idaho Organizational Standing & the Serve Idaho Organizational Commission flow charts in the Commissioner Orientation Handbooks
- Mike Jensen discussed new commissioner training procedures and materials.
- Doug Brown brought up creating a policies and procedures for the Commission.

Bill Langer motioned that the commissioner orientations, training and materials be presented to the full commission, Henry Henscheid seconded – Motion passes

## **Ad Hoc Committee Updates**

- Bylaws
  - o Bylaws - Grammatical Updates provided by Kristen Tracy

## Grammatical Errors Reviewed

Bill Langer Motioned to approve the revised bylaws, Doug Brown seconded – Motion Passes

- Brightest Stars report by Mike Jensen
  - o No Chair Person
  - o Propose incorporating into the conference.
  - o Need a meeting with the First Lady (Mrs. Otter)
  - o Propose incorporating with SWIDOVS
  - o Discuss with Sue Simmons (DOL) may have had a part in changing the event to every other year.
  - o Need a SOP
  
- 2015 Conference Review report by Jackie Wright
  - o Conference was successful
  - o 100 paying attendees
  - o 189 total attendees
  - o Char Kremer is the chair next year – Volunteering as a Pathway to Employment
  - o Want to incorporate panel discussions again next year.
  
- State Service Plan report by Mike Jensen
  - o Survey Presented for Commission Approval
  - o Timeline

Henry Henscheid Motioned to approve the Serve Idaho State Plan Survey with the correction of spelling of the word transportation, Pat Eriksen seconded – Motion Passes

## Other Items

- Dates/Times/Location for Executive Committee meeting
- Several ideas discussed
- No change

Meeting adjourned 4:49 PM

Pat Eriksen Motioned to adjourn, Doug Brown seconded – Motion Passes